

# Wakes Colne Parish Council

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Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday 7<sup>th</sup> May 2008 at 7.30pm in the Wakes Colne Village Hall, Colchester  
Road, Wakes Colne.

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7<sup>th</sup> May 2008

## **08/30 RECORD OF MEMBERS PRESENT**

Chairman Cllr W Goodchild, Cllr J Glen-Martin, Cllr H Cresswell, Cllr K Martin, Cllr S Hounslow & Cllr J Taylor. Clerk Mrs V Burrows & three members of the public – Mr P Twyford, Mr A Myers & Mrs R Eyre-Pugh

## **08/31 APOLOGIES AND REASONS FOR ABSENCE.**

Cllr S Stratford prior commitment following the day change for the parish monthly meeting.  
Cllr P Chillingworth prior engagements at the Town Hall.

## **08/32 DECLARATION OF INTERESTS.**

Cllr K Martin	08/39	4	Signage in Station Road	Personal
Cllr S Hounslow	08/38	1	Planning Application No 080815	Personal & Predjudicial
			Signage in Station Road	Personal

## **08/33 PUBLIC FORUM.**

No questions were raised

## **08/34 Ex-AGENDA**

Cllr Chillingworth made his apologies but sent an e-mail to the Clerk which was read out. See attached e-mail.

## **08/35 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 2<sup>nd</sup> April were approved and signed as a true record.

## **08/36 MATTERS ARISING FROM THOSE MINUTES**

**Clerks Report:**-The clerks report was circulated prior to the meeting; all Cllrs had read it and had no issues. The Clerk spoke briefly on the issue of the Annual Parish Meeting as more dates had been received by the Clerk as to the availability of the Village Hall. It was agreed that the Annual Parish Meeting would be on the 28<sup>th</sup> May 2008.

## **08/37 FINANCE AND EXPENDITURE**

1) Cheques/BACS payments all approved for payment and signed.

- 2) Financial Summary for April 2008: This was signed as a true record
- 3) Appointment of a new external auditor The clerk spoke briefly on the appointment of a new external auditor, she advised that due to a new company taking over it may be a little difficult to get the last few years accounts signed off, however she was going to spend the next couple of months trying to sort it out,

### **08/38 PLANNING APPLICATIONS & RESULTS**

- 1) Application No: 080815 Hillmore, Station Road, Wakes Colne, Colchester, CO6 2DS: Single Storey rear extension, loft conversion and replaced porch. Comments were as follows: **The Parish Council is concerned about the extension being very close to the boundary with the neighboring property. Please could you advise how far the extension is situated from the neighboring boundary, as if it is very close a privacy issue may arise. Amendment Cllr Hounslow wished it to be minuted that she left the room due to Personal & Predjudicial interests.**
- 2) Application No: 080562: Hammonds Farm, Hemps Green, Fordham, Colchester, CO6 2BN. – Retrospective application for provision of access road: Comments were as follows: **As far as Wakes Colne Parish council is concerned our position has not changed. We object to the road having been built in contradiction to local planning policies. While we would agree that the road looks better in terms of its visual appearance, local residents have yet to see a reduction in traffic levels on the surrounding protected lanes.**
- 3) Application No: 071085: Land Adj Wakes Colne Lodge, Lower Green, Wakes Colne, Colchester. – Residential dwelling. **Permission has been granted.** Comments were as follows: **Following receipt of a Notice of Planning Decision for Application No: 071085, please could you advise under non-standard informative information what "The proposal is subject to a unilateral undertaking, which requires payment of a contribution of £4,668.97 towards public open space, sports and recreation facilities, prior to commencement of works" means please.**

### **08/39 HIGHWAYS ISSUES**

- 1) VAS Sign. The clerk had e-mailed Jennifer Gudka and had been advised as soon as she had a date she would contact the Parish Council. The Clerk will ask next time she is in touch with highways, to establish if the sign will be permanent.
- 2) Survey on the A1124 for a Zebra Crossing: The Clerk read out the e-mail that had been sent from Mr Ward at Highways (see Clerks Report) with the results from the Survey. It was agreed that the Clerk would write back and ask for the exact figures of the survey as Mr Tywford thought that we would have qualified for a Zebra Crossing due to the number of people crossing on the day the survey was done. It was also raised that maybe a "Lolly Pop Lady" could be investigated and it was agreed that the Clerk would contact the Police to find out how we go about it.
- 3) Meeting with Highways & the Ranger Team: The Clerk spoke at length about her meeting with Malcolm Dade from highways (see Clerks Report) and everybody agreed that it had been a productive meeting. The Clerk agreed that next time she had a meeting with highways she would get in touch with both Cllr Glen-Martin & Cllr Cresswell re: the issue on Inworth Lane & Middle Green.
- 4) Signage on Station Road: The Clerk had no update as Tony Hodgson been unavailable. It was agreed the Clerk would chase again before the next meeting and hopefully have an update.

### **08/40 GENERAL CORRESPONDENCE TO NOTE.**

- 1) Chappel & Wakes Colne Cricket Club: It was discussed that the Cricket Club might qualify for match funding from the capital grant fund scheme through Colchester Borough Council, however the Parish Council would need more information and it was agreed that we would invite them to the Annual Parish Meeting on the 28<sup>th</sup> May 2008 to supply us with the required information.

- 2) Caravans: In Lane Road a caravan had been used as a dwelling at Freechooks Farm for several years, it was discussed that this caravan should have been removed as part of the planning decision. The caravan in Vernons Road was reported to have been removed.
- 3) Community Speed Watch Programme: The meeting was adjourned for Mr Twyford to speak. Mr Twyford explained that the project needed more people to help out as it was always falling on Mr Twyford to be out on the road with the gun. He gave a brief overview of the results from the last few times the gun had been used and he asked if Chappel had any people that wanted to get involved. Mr Twyford mentioned that Mr Myers was prepared to help out and it was agreed that the Parish Council could help in recruiting new people to take the project forward. Cllr Taylor requested that it be minuted that he had completed the CSW training and had volunteered but as yet had not taken part in any activity.
- 4) Comments on the Village Appraisal Steering Group: It was discussed that Mr Chris Alexander had approached Cllr Martin on the train one morning in a very un-professional manner trying to discuss the fact that we had spoken at our Parish Meeting about the draft copy of the Village Design Statement. Cllr Martin wished this incident to be minuted and that it had taken place in a very un-professional manner. It was agreed that the letter drafted to be sent to the Village Appraisal Steering Group following last month's meeting could be sent immediately along with a letter asking if they would like to attend our Annual Parish Meeting at the end of May to give everybody an update.

#### **08/41 REPORTS.**

**Cllr Martin**      **Progress report on the website:** Cllr Martin gave a brief overview on the Website to date and asked if anybody had any comments to make. Cllr Martin asked for more information e.g. Clerks Report, AGM minutes and local information, he also asked for the information from the Councillors that was missing. Cllr J Taylor asked about search engines and how we can get more hits on the site. Cllr Martin confirmed that we had moved further up the priority list a lot since the Website was launched in March. It was agreed that the Clerk needed to write to Colchester Borough Council with the Website address so more people could access the site. Cllr Martin confirmed that he had been in touch with a few people and he was waiting for information to be returned that could be input on the site.

**Cllr Goodchild**      **Monthly update:** Cllr Goodchild gave us a brief overview as to what had been happening in the month of April. He had attended Chappel's annual meeting and suggested we run our meeting at the end of May along similar lines. It was agreed that we would contact some local organisations and invite them to attend the meeting with a view to giving the Council and the general public an overview of what has been happening in the past year. It was also agreed that the Clerk would create a flyer to invite the parishioners to the meeting and the Councillors would distribute them. It was also mentioned that the electricity would be off for a day on the 8<sup>th</sup> May due to the trees being cut down in Inworth Lane outside the cricket club. Cllr Goodchild also spoke about the Village Hall AGM running late so he spoke to Philippa Deman about the affordable housing issue and the village hall. Once we receive a further update the Clerk can reply to Anne Bishop's e-mail.

#### **08/42 NEXT AGENDA ITEMS.**

Information exchange / next agenda items only:- It was discussed that this item would in future be called "Next Agenda Items"

Affordable Housing

Loveney's Farm House

Financial moving funds from current account to High Interest Account

#### **08/43 DATE OF NEXT MEETING.**

The next meeting is on the 4<sup>th</sup> June at 7.15pm at Wake Colne Village Hall, Wakes Colne  
Items for inclusion on the agenda must be received by the clerk by 5pm on 27<sup>th</sup> May 2008.

Signed.....  
**Chairman of the Parish Council**

Date.....