

Wakes Colne Parish Council

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Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday 5th March 2008 at 7.30pm in the Wakes Colne Village Hall, Colchester
Road, Wakes Colne.

6th March 2008

08/01 RECORD OF MEMBERS PRESENT

Chairman Cllr W Goodchild, Cllr S Stratford, Cllr J Glen-Martin, Cllr H Cresswell, Cllr K Martin & Cllr J Taylor. Clerk Mrs V Burrows. One member of the Public Mr A Myers

08/02 APOLOGIES AND REASONS FOR ABSENCE.

Cllr S Hounslow (Visit to theatre organised prior to the change of night for the meeting)
District Cllr Peter Chillingworth (Prior meeting arrangements at the Town Hall)

08/03 DECLARATION OF INTERESTS.

Cllr S Stratford	08/09	3	Cricket Ground hedge cutting
Cllr J Glen-Martin	08/11	8	Dates for Halstead & District M.C.C
Cllr W Goodchild	08/09	3	Cricket Ground hedge cutting
	08/11	8	Dates for Halstead & District M.C.C
	08/06	8	Inworth Lane enclosure to village envelope

08/04 PUBLIC FORUM.

Mr A Myers asked if anybody on the council had any information on RAF Wakes Colne? Cllr Stratford suggested he gets in touch with Mr Ian Stratford as he knows a lot about the history of Wakes Colne.

08/05 MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 4th February were approved and signed as a true record, with the following amendment:

Agenda item 5 Finance C Internet & Telephone Banking insert 'Barclays Bank' between 'at' and 'Witham'

08/06 MATTERS ARISING FROM THOSE MINUTES

Clerks Report :-The clerks report was circulated prior to the meeting all Cllrs had read it and had no issues. The Clerk spoke briefly on Agenda Item 6 Parish Council Meetings / Parish Calendar:- The Clerk asked for some clarification on the three meetings that are held in May. It was asked which meeting should come first - Annual Parish Meeting or the AGM meeting? It was agreed that the

Clerk should phone Joy Shepard at the EALC for clarification. Once this was received it could be put back on the Agenda for a new date to be proposed, as the 6th May 2008 is a Tuesday night and the Village Hall is already booked. The normal monthly meeting will now be on the 7th May as this is the 1st Wednesday in May.

08/07 FINANCE AND EXPENDITURE

- 1) Cheques/BACS payments all approved for payment and signed.
- 2) Financial Summary for February 2008: This was signed as a true record
- 3) Internet Banking: The Clerk advised that all cards, pin numbers and PINsentry machines had been received by Cllr Goodchild, Cllr Cresswell and the Clerk V Burrows. The Clerk also advised that the bank balances on the Financial Summary and the Payment Schedule was real time banking and the balance was at 5th March 2008.
- 4) Parish Precept 2008 / 2009: The Clerk advised that an e-mail had been received from Colchester Borough Council advising that the precept of £ 10,120.00 less £1996.00 (Financial Aid from the Borough Council) £8124.00 had been accepted and that this was an increase of 9% on last year.

08/08 PLANNING APPLICATIONS & RESULTS

- 1) Application No: 072958 Jupes Hill House, Bures Road, Wakes Colne, Colchester, CO6 2BB Demolition of existing rear extension & conservatory and construction of new two storey rear extension. **PERMISSION GRANTED No Comments**
- 2) Application No: 071085: Land Adj Wakes Colne Lodge, Lower Green, Wakes Colne, Colchester. – Residential dwelling. **LETTER RECEIVED ASKING US TO ATTEND PLANNING MEETING No Comments**

08/09 HIGHWAYS ISSUES

- 1) Meeting with George Ward from Highways: The Clerk spoke briefly about the meeting that Cllr Glen-Martin, Cllr Stratford & Cllr Taylor attended with George Ward from Highways. (full report enclosed in the Clerks Report) it was discussed and agreed that to put the sign 'Welcome to Wakes Colne' at the top of Station Road the Clerk needed to contact the landowner to get permission as some of the sign would be on the landowners land.
- 2) Surface water on the Bures Road near the bridge: It was discussed and agreed that the Clerk should contact Malcolm Dade from Highways who would be able to help
- 3) Cricket Ground hedge cutting: This was spoken about briefly by Cllr Goodchild and he advised that some of the branches of the trees were very close to electricity wires. Due to this the Cricket Club have now been in touch with the Electricity provider to ask for guidance. It was agreed that the Clerk should write to the bus company to explain the delay.

08/10 FOOTPATHS

No Issues

08/11 GENERAL CORRESPONDENCE TO NOTE.

- 1) CSW Programme: The Clerk advised that Wakes Colne Parish Council now had their own speed gun which they are going to share with Chappel Parish Council. The Clerk had dropped the gun off to Mr Twyford who is the parish council co-ordinator. He will report back each time the gun has been used and this information will be reported in the Clerks Report and eventually on the website. It was agreed that this was a positive outcome as prior to the last months meeting the project had not been going well.
- 2) Affordable Housing: The Clerk read out an e-mail received on the day of the meeting from Anne Bishop (copy enclosed with the Clerks Report) and it was discussed that option 2 on the e-mail may be a viable proposition although several points needed clarification, i.e. what would be the maximum number of houses? Would they all be affordable housing or would it include some private dwellings? If a new village hall was agreed to be built when in the project would it be finished?

- 3) Village Appraisal Steering Group / EALC: The Clerk advised that she had had a telephone call from the EALC advising that Chris Alexander had called them to ask for advice about joining the parish councils of Wakes Colne and Chappel. Cllr Goodchild read out the minutes from the Village Appraisal meeting on the 7th February to the council. Cllr Goodchild asked that in the absence of Cllr Cresswell at any meeting in future it would be courteous if anybody else from Wakes Colne Parish Council who attended the meeting in either any official or private capacity sent a report and or the minutes to the clerk so it could be put on the Agenda for the next meeting.
- 4) Parish Street Lights (CBC): A letter had been received by the Clerk from Colchester Borough Council asking if we had appointed a contractor to look after our lights within Wakes Colne
- 5) Introduction of 1 APP and Local Validation Checklists (Applications for Planning Permission): The clerk had received a letter from Colchester Borough Council Planning Department advising that from 6th April 2008 new forms need to be used to submit planning applications.
- 6) New format for Parish Council Meetings (New model Code of Conduct and Standing Order) The Clerk had been looking on the internet for some information and came across a new meeting format. Following a call to the EALC it came to light that we should have been using a different meeting format since the adoption of the new code of conduct paragraph 12(2). Joy Sheppard from the EALC sent through an e-mail which supposedly had been sent out in October 2007. Due to the confusion it was agreed that Cllr J Taylor would call the EALC and get some clarification and report back at the next meeting. It was also agreed that the Clerk would call the EALC and clarify when the public could raise items that had not been put on the agenda.
- 7) Essex Rural Services Survey 2008: It was agreed that Cllr Stratford would fill in the survey and send back
- 8) Dates for Halstead & District M.C.C. The dates were given to Cllr Stratford to check with the Cricket Club.

08/12 REPORTS.

Cllr Martin Progress report on the website: Cllr Martin gave a brief overview on the Website and asked all the Cllrs and Clerk to provide a resume of ourselves before the next meeting so it can be put on the website.

Cllr Goodchild Update on the Chairman Training Day 1: Cllr Goodchild spoke about the training he had received and said he found it very beneficial.

08/14 ANY OTHER BUSINESS.

Information exchange / next agenda items only:- It was discussed that this item would in future be called "Next Agenda Items"

Parish Calendar

New meeting format

Meeting start time

08/15 DATE OF NEXT MEETING.

The next meeting is on the 2nd April 2008 at 7.30pm at Wake Colne Village Hall, Wakes Colne
Items for inclusion on the agenda must be received by the clerk by 5pm on 25th March 2008.

Signed.....
Chairman of the Parish Council

Date.....