

# Wakes Colne Parish Council

Clerk: Mrs. V Burrows

23 Crossways

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## Minutes of the monthly Wakes Colne Parish Council Meeting held on 7<sup>th</sup> January 2008.

9<sup>th</sup> January 2008

### Public Forum

Cllr P Chillingworth spoke on several issues, one of which was the public enquiry at the Town Hall for Hammonds Farm and the access road. The hearing will be on 26<sup>th</sup> March 2008.

#### 1. Chairman's Welcome

Cllr Goodchild welcomed everyone to the meeting.

**Those present:** Cllr S Stratford, Cllr H Cresswell, Cllr S Hounslow, Cllr J Glen-Martin, Cllr W Goodchild, Cllr K Martin

**Clerk:** Mrs V Burrows

Also present CBC Cllr P Chillingworth, Alan Myers

#### 2. Apologies for absence: Cllr J Taylor

#### 3. Declarations of Interest

Cllr K Martin personal agenda item 6a

Cllr S Hounslow personal agenda item 6a

#### 4. Minutes of the meeting held on the 3<sup>rd</sup> December 2007: Following discussion on Agenda item 11 they were signed as a true record.

#### 5. Finance

- a. **Financial Summary for December 2007:** This was signed as a true record.
- b. **To agree payments as per the attached payment schedule:** All agreed payments could be made. Cllr Glen Martin requested that the clerk e-mail the invoice for her services.
- c. **Budget & Precept 2008 / 2009:-** The budget and precept for 2008/2009 had already been agreed, however the clerk stated that we had had the Precept form from Colchester Borough Council advising that the Parish Support had been frozen for 2008 / 2009 so it was confirmed as being £1996.00
- d. **Internet & Telephone Banking:-** it was agreed that the Clerk could go ahead and sort out these services and report back next month with its progress.

#### 6. Highways Issues

- a. **Traffic Calming Station Road:** It was reported that a cross had been marked on the grass outside Mr Dunn's house where the VAS sign would be put, however nothing further had happened. The Clerk to chase.
- b. **Traffic Calming in Wakes Colne:** Due to the Christmas holidays we had no further update on this issue. The clerk agreed to chase the issue before the next meeting.
- c. **"Making the Commitment Campaign:-** It was agreed that this campaign was well meant but we would not be participating, however Cllr Martin was going to put up the poster in the Railway notice board.
- d. **Broken Sign at Lower Green:-** The clerk informed the Cllr's that Malcolm Dade from Highways had been and removed the sign and he was going to have it fixed and then it will be returned to Lower Green. The Clerk will monitor its progress.

## **7. New Planning Applications**

- a** Application No: 072958 Jupes Hill House, Bures Road, Wakes Colne, Colchester, CO6 2BB – Demolition of existing rear extension & conservatory and construction of new two storey rear extension. *Parish Council Comments: Would an extension of this size overlook the existing footpath that runs close to the property? Is the construction of the new two storey rear extension in-keeping with the property i.e. not making it too big in height and therefore overlooking the nearing properties? From the plans it looks like other building work is going to be done which is not on the proposal we have been sent. Can you confirm what lies to the back of the property between the boiler house and the existing summer house? Will this extension double the size of the property?*
- b** Application No: 071085: Land Adj Wakes Colne Lodge, Lower Green, Wakes Colne, Colchester. – Residential dwelling: *No Comments.*

## **8. Existing Planning Applications**

- a** Application No: Application No: 072480 1 Middle Green, Wakes Colne, Colchester, CO6 2BN: Erection of 2no. Semi detached 2 bedroomed houses and garages **Planning Decision Permission Granted.** No Comments.
- 9. Update on the Neighbourhood Action Panel.** Cllr Glen-Martin asked for some clarification as to if she should still attend the meetings. They have now been moved to 3 monthly and it was agreed that Yes Cllr Glen-Martin should still attend and report back.
  - 10. Update on Maintenance of Parish Owned Lighting.** The Clerk confirmed that Just Lamps were now looking after the Parish Lights. The clerk circulated Just Lamps details to all Cllrs and it was agreed to incorporate a paragraph about the Lights in the newsletter for the Village Reporter.
  - 11. The state of the Road in Lower Green:** No update, due to the Christmas Holidays the clerk agreed to chase before the next meeting.
  - 12. Confirmation of the training dates for the Councillors.** The clerk confirmed that all relevant information had been handed out prior to the training for all the Councillors.
  - 13. Further Information on the Website for Wakes Colne Parish Council:** It was agreed that Cllr Martin should look at and start building the website as soon as possible. The clerk agreed to look into Council websites and advertising and revenue in a little more depth and report back to Keith.
  - 14. Affordable Housing.** After an in depth discussion on this agenda item it was agreed that the clerk should try and clarify why the previous site was turned down.
  - 15. Local Development Framework Workshops:** Cllr Glen-Martin & Cllr Cresswell attended the workshops and after a brief overview of the day it was agreed that the day was very worth while although not what either of them expected.
  - 16. Funding for the notice boards:** No update. The clerk agreed to put back on the agenda for next month
  - 17. Correspondence File:** It was agreed that the Clerk would update the file in the week before the meeting and bring it to the monthly meeting for any of the councillors to have a look at. Following the meeting Cllr Taylor and Cllr Stratford would take the file home and have a look through, swapping it in the middle of the month before returning to the Clerk to be updated.
  - 18. Update from the Clerk on the Parish Clerks Forum:** The clerk for the first time attended the bi-monthly meeting at the Town Hall for the Parish Clerks Form. She found it very interesting and reported back in the Clerks Report on several issues
  - 19. Items for inclusion on next agenda:** Website, Use of Speed Gun, Clarification on Speed Bumps for Station Road Affordable housing,
  - 20. Next Meeting:** 4<sup>th</sup> February 2008.

21. The agenda will be prepared and any items for inclusion must be received by the Clerk by 5pm on 25<sup>th</sup> January 2008.
22. **Closure:** Our Chairman Cllr W Goodchild thanked everybody for attending and advised that the next meeting will be on the 4<sup>th</sup> February 2008 at the Village Hall. The meeting closed at 9.10pm.

**Signed**.....  
**Chairman of the Parish Council**

**Date**.....