

Wakes Colne Parish Council

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Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday 4th February at 7.15pm in the Wakes Colne Village Hall,
Colchester Road, Wakes Colne.

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5th February 2009

09/15 RECORD OF MEMBERS PRESENT

Chairperson Cllr H Cresswell, Vice Chairperson Cllr K Martin, Cllr S Stratford & Cllr P Chillingworth
Two members of the public - Mr A Myers & Mrs S Chamley

09/16 APOLOGIES FOR ABSENCE.

Cllr S Hounslow, Cllr J Glen-Martin & Cllr J Taylor

09/17 DECLARATION OF INTERESTS.

Cllr K Martin	Agenda item	09/25 – 2	EARM Public Footpath Issue
Cllr H Cresswell	Agenda item	09/25 – 3	Village Hall Meeting 28 th Jan Update

09/18 PUBLIC FORUM.

No questions were raised in the public forum

09/19 Ex-AGENDA

The meeting was closed for Cllr Chillingworth to deliver his report

- ❖ Cllr Chillingworth opened his report with some very sad news that Colchester Borough Council was withdrawing the funding for the River Colne Countryside project. Richard Parmee would no longer be working on the project. Cllr Chillingworth asked if we would consider writing to Cllr Turrell protesting against the decision. Cllr Martin agreed to send some information out so the Clerk could write a letter.
- ❖ Cllr Chillingworth also spoke about the new Dog Enforcement Officer – Mr J Tague he said as we have had problems in the past it might be worth keeping his name on file.
- ❖ We were advised that the education consultation for Colchester is ongoing until 13th March
- ❖ Cllr Chillingworth advised that we should try and get hold of a copy of the Development Policy Consultation 25 document and the Site Allocation Consultation 25 document, it was agreed the Clerk would ring Angel Court and ask for a copy. Cllr Chillingworth advised that we should have a copy.

09/20 MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 7th January 2009 were approved and signed by Cllr Martin as a true record. This was because Vice Chair Cllr Martin took the meeting.

09/21 MATTERS ARISING FROM THOSE MINUTES

Clerks Report:-The clerks report was circulated prior to the meeting and all Councillors had read it. The Clerk asked if anybody needed any further information, everybody was happy to wait until the items came up on the agenda

09/22 FINANCE AND EXPENDITURE

- 1) Cheques/BACS payments were all approved for payment and signed.
- 2) Financial Summary for January 2009: This was signed as a true record. The Clerk brought to the attention of the Council that printing & stationery costs were very high. This was mainly due to the amount of information that is now e-mailed through as opposed to arriving in the post. It was agreed that the Clerk would stop colour printing and this would cut down on cost and also less financial information would be printed just enough for the agenda file and the finance file. It was agreed that if any Councillors wanted to have a look at any other information i.e. the cash book, they could look in the finance file or the agenda file.
- 3) Sign off Accounts for year 2007 / 2008. Cllr Cresswell signed off the accounts and it was agreed the Clerk would post it off to the Audit Commission a.s.a.p.
- 4) Higher paying interest accounts for Parish Councils. The Clerk had run out of time to chase this item so it was agreed that this would be put back on the Agenda for next month

09/23 PLANNING APPLICATIONS & RESULTS

- 1) **Planning Application No: CC/COL/142/08 Chappel C of E Primary School, The Street, Chappel, Colchester.** Landscaping work to provide a 1.5m wide footpath within school playing field and creation of new access and gate to north east boundary. It was agreed that this application had been sent to Wakes Colne PC as a matter of courtesy as our children use the path, following further discussion it was agreed that we had no comments. At this point the meeting was closed for Cllr Chillingworth to speak and express concern about Footpath 32 near the Viaduct. The footpath had been closed for 5 days and all the works had taken place, however the concern was that nobody had been advised of the works taking place. It was agreed that the Clerk would find all the correspondence and put it on the Agenda for next month. The meeting was re-opened.

09/24 HIGHWAYS ISSUES

- 1) **Rural Speed Restrictions & "Welcome to Wakes Colne" Sign on Station Road.** It was agreed that the Clerk would get in touch with George Ward and agreed the sign design and size then get things moving.

09/25 NEW AGENDA ITEMS

- 1) **Chappel & Wakes Colne Emergency Plan – Update..** The Clerk advised that she had had an Emergency Plan Template sent through from Paul Walker at Colchester Borough Council. The meeting was closed briefly to allow Cllr Chamley from Chappel to speak. Cllr Chamley said she thought it was an excellent idea to use the template and suggested that we get together a.s.a.p. to get it sorted. The meeting was re-opened and Cllr Stratford agreed to help Cllr Chamley with the plan.
- 2) **EARM Public Footpath Issue.** This was not discussed as Cllr Hounslow was not at the meeting.
- 3) **Village Hall Meeting-28th January 2009 - Update.** The Clerk Valerie Burrows had taken the minutes at the meeting and had just had them agreed – she gave a brief overview and said that all present at the meeting and anybody who had given their apologies would get a copy.
- 4) **Money towards bark for Play Equipment- Chappel Parish Council.** While this item was discussed Cllr Chamley left the room. It was agreed that £500 could be donated to Chappel Parish Council for the Bark. It was proposed by Cllr Cresswell and seconded by Cllr Stratford, the vote was then unanimous. It was also discussed that the bark would need to be topped up as often as every two years. Cllr Chamley agreed to invoice us when the Bark had been ordered and that would be in the spring.

- Cllr Cresswell suggested at this point that we bring Agenda item No: 10 forward
- 10) **Updated resignation letter from Wayne Goodchild.** The Clerk confirmed that we now had received an updated copy of Cllr Goodchild's resignation letter and that now closure could be brought to this item.
 - 6) **Co-opt a new member:** The Clerk advised that Mr Dean Dwyer had been approached by Cllr Taylor during the month of January and he had expressed an interest in the Councillors vacancy. The Clerk had contacted him and asked him to apply in writing and his details would then be discussed at the next meeting. Following a short discussion, it was agreed that Mr Dwyer was indeed a suitable candidate. Cllr Cresswell asked if we could contact him and invite him to the next meeting to be a Councillor.
 - 7) **Ditches, Drainage and Flooding in Wakes Colne.** The meeting was closed to ask Cllr Chillingworth if he had any further information on the ditches and flooding in the County. He said that it is still Malcolm Dade and suggested once the bad weather gets a little better we should contact him and have a trip around the roads. It was discussed that the road near the hump back bridge was particularly bad and also the A1124.
 - 8) **White Colne Community Design Group – Comments.** It was suggested that the Clerk e-mail White Colne, explaining that Chappel & Wakes Colne had had an appraisal done but that was as far as it got. However, if required we would be happy to help with any information they may need.
 - 9) **NAP Information Event in Colchester:** It was discussed that at least one person from Wakes Colne should attend this event as it was considered important. If Cllr Glen-Martin could not attend then the Clerk would ask the Councillors if one of them would like to go. The meeting was closed to allow Cllr Chamley to advise that she would actually be away on Holiday at that time and it would be very helpful if Wakes Colne PC could attend then report back. The meeting was re-opened.
 - 11) **Installation of Level Entry Bus Stops – Update:** The Clerk advised that she had not had a reply from Highways but it would be on the Agenda for next month.
 - 12) **Annual Parish Meeting 2009 – Date and Format.** Thursday April 30th was discussed. The meeting was closed to allow Cllr Chamley to advise that Chappel's meeting would also be on that night and that we should share the Hall and have the meeting together. Nobody objected to this idea and it was agreed to go ahead with this date and the two councils would liaise as to the details.
 - 13) **SLCC Training Day – Clerk to attend.** It was agreed that it was important that the Clerk attends training wherever possible and the fact that it doesn't cost anything was a bonus. It was agreed that the Council would pay the Clerks hours and travel to the training day which was in South Woodham Ferrers. Cllr Martin Proposed it and Cllr Cresswell seconded it and the vote was unanimous.

09/26 REPORTS.

Cllr Martin Website Update. Cllr Martin advised that unfortunately he had had very little time to compile a report and owing to the fact that 3 Councillors were absent it was agreed that the report would be delivered next month.

09/27 NEXT AGENDA ITEMS.

None

09/28 DATE OF NEXT MEETING.

The next meeting is on the 4th March 2009 at 7.15pm in Wakes Colne Village Hall, Wakes Colne. Our Chairperson Cllr Cresswell thanked everyone for attending and the meeting closed at 8.50pm

Signed.....
 Chairman of the Parish Council

Date.....