

# Wakes Colne Parish Council

[www.wakescolne.org](http://www.wakescolne.org)

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MINUTES OF THE MONTHLY WAKES COLNE PARISH COUNCIL MEETING HELD ON WEDNESDAY  
5<sup>TH</sup> AUGUST AT 7.15PM IN THE WAKES COLNE VILLAGE HALL.

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IN THE CHAIR:                **CLLR. J TAYLOR**  
PRESENT:                    **CLLRS. MR D DWYER & MRS H CRESSWELL**  
CLERK:                      **MRS V BURROWS.**  
ALSO PRESENT              **WARD CLLR P CHILLINGWORTH & TWO MEMBERS OF THE PUBLIC.**

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**6<sup>TH</sup> AUGUST 2009**

**09/100: CHAIRMAN'S WELCOME & MEMBERS PRESENT.**

Cllr Jim Taylor welcomed those present to the meeting.

**09/101: APOLOGIES FOR ABSENCE.**

Cllr's S Hounslow, S Stratford & K Martin

**09/102: MINUTES OF THE LAST MEETING**

Minutes of the meeting held on the 1<sup>st</sup> July 2009 were approved and signed by Cllr Taylor as a true record.

**09/103: APPLICATION FOR VACANCY OF COUNCILLOR**

Cllr Taylor advised that he had met with Peter Cope and discussed the position of Councillor at length. It was noted that a week after this meeting Mr Cope had contacted Cllr Taylor and withdrawn his application as he was unsure of the amount of commitment he could give the Council. It was suggested that the Clerk put a note in the Village Reporter advertising the Vacancy.

**09/104: DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Members of the council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007/1159) (The Revised Code) with the additional non mandatory section 12(2)

**None**

**09/105: PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.**

Mr Alan Myers asked about the phone box at the junction of Lower Green and Lane Road. It was confirmed that this phone box had been identified to be removed and it was agreed that the Clerk would contact BT and report back at the next meeting.

**09/106: EX AGENDA**

Chairman signature

Cllr Chillingworth advised that August is a very quite month and he had nothing to report, however he had received a complaint about the weeds that were growing near the viaduct. It was agreed that the Clerk would look into it.

### **09/107: CLERKS REPORT**

On matters arising from the last meeting. The Clerks Report had been circulated prior to the meeting for all Councillors to read. A substantial progress report was delivered by the Clerk at the meeting, this was on the matters arising from the previous month's minutes that arrived after the Clerks Report had been circulated. The Clerks Report was delivered early due to holiday commitments. The following updates were available:

- ❖ It was advised that the new bankers mandate was up and running.
- ❖ Planning Services had e-mailed to inform the Clerk that from the beginning of August a new procedure would be in place to advise that new planning applications have been received by the Planning Department in Colchester. This alert will be sent via e-mail. Also this is part of the new and improved Planning Services department.
- ❖ Planning Services Training. It had been mentioned at the July meeting that some training had been offered from CBC and it was generally considered that this training would be very useful to the Council. Since then the Clerk had received an e-mail asking for dates and times of when the members would be available for training. The Clerk was asked to respond to the e-mail accordingly and report back at the next meeting.
- ❖ Halstead & District Motor Cycle Club had sent a letter informing the Council that they had applied to ECC to amend the start time of the next two meetings. It was considered not a problem as the time change was only half an hour (9.30am change from 10.00am).
- ❖ Application No 090546 – Land at Hammonds Farm. Following the decision for refusal this application has been referred to the Secretary of State. If we would like a copy of the decision I have an address to contact them. This information will be put in the correspondence file.
- ❖ Clerks Bursary Scheme 2009. This information is in the Correspondence File, however it is information about money available to Council for the Clerks training. It was discussed briefly and initial thoughts were that it was not worth applying for as it would cost a lot more in fuel and time for the Clerk than could be claimed back.
- ❖ In conjunction with the Vernons Road planning application, Charles Aldous from the Colne – Stour Countryside Association had e-mailed to ask if we would consider becoming affiliated to the organisation at a cost of £5 per annum. It was agreed that this would be beneficial at the present time and the Clerk was asked to respond accordingly.
- ❖ Town & Parish Grant and CIF Schemes. The Clerk advised that she had had some information with regards to the two funds. CBC had advised that the two funds had been postponed and that the information would be sent out to the Parishes in early September.

### **09/108: FINANCE & EXPENDITURE**

- 1) Cheques/BACS payments to be approved for payment and signed (See payment schedule). All payments were approved.
- 2) Budget Statement July 2009. It was discussed that the budget statement was currently running very high but all the cheques were covered. It was possible that we would have to transfer money from the High Interest Account early September if the precept money was late arriving.

### **09/109: PLANNING APPLICATIONS & RESULTS**

Application No: 090891 Orchard Place – Vernons Road. The developments over the month since the last meeting were quite considerable and it was agreed and noted that the Councils objection letter had to be submitted by the 17<sup>th</sup> August 2009. The Clerk advised the members that Bernard Jenkins MP was attending Chappel's Parish Council meeting on the 12<sup>th</sup> August in respect of the application. It was agreed by the members that they were happy for the Clerk and Chairman to collate, compile and submit comments on behalf of the Council for the above application. This was proposed by Cllr Cresswell & Seconded by Cllr Dwyer. All were in favour.

### **09/110: HIGHWAYS ISSUES**

- 1) Station Road Sign & Greene King. The Clerk reported that George Ward had visited the site and taken a photograph and the new proposed sign was going to be the same as we have at present, but probably a little lower to the ground. It was decided that this was not what we set out to achieve '2years ago' and that we should revert back to the original plan of the Welcome to Wakes Colne Sign. The Clerk was instructed to contact George Ward to request we go back to the original plan and report back at the next meeting.

### **09/111: Replacement Light Fittings**

Replacement light fittings. To discuss quote & funding information from the ECC Making the Links. (Representative of A & J Lighting was in attendance).

The Clerk explained about a funding scheme that is currently running (but due to finish at the end of August) in conjunction with ECC and Making The Links. An 80% grant can be obtained from ECC to replace the lights in the Parish, the Clerk explained that the remaining 20% contribution from the Parish Council has to come from the Precept and not through other funded schemes but other than that the scheme was open to all Councils across Essex. The Clerk had asked Andrew Bouttell from A & J Lighting to attend for this item to explain a little more about the parish lights and the costing involved. Andy explained that Wakes Colne Parish Council currently own 7 lights, 6 of which need replacing. The total cost per unit was £299.00 plus £85.00 per bracket. It was agreed that Andy would raise a pro-forma invoice and send it through so we could see the total cost. Andy proposed that if the Parish Council went ahead and had the lights fixed then no maintenance charge would be due until January 2011, also it was proposed that the maintenance contact would be frozen until December 2016. It was discussed that this funding opportunity was too good to pass up and it was then agreed that the Council should press ahead with the proposal due to the time constraints. This was proposed by Cllr J Taylor and seconded by Cllr H Cresswell, all were in favour

### **09/112: Timberlands Farm – Buildings not used for purpose.**

No further information was available on this item and it was request that it been on next months agenda

### **09/113: Neighbourhood Watch & NAP Meetings**

Cllr Dean Dwyer advised that he now received the information and that he had had a chance to read it. He suggested that initially a small group of volunteers be set up in the Inworth Lane, Middle and Lower Green areas to trial the scheme and see how we could get it up and running. If you as a household are part of the scheme locally you can get money of your house insurance which seemed a good way of promoting the scheme in the first place. Cllr Dwyer advised that he now receives the Crime Sheet as does the Clerk and between them they could advise if any Crime was reported in the Wakes Colne Area. It was suggested that a note asking for volunteers be put in the next edition of the Village Reporter.

### **09/114: Letter from Little Horkesley Parish Council**

Following a letter being received from Little Horkesley Parish Council Re: CBC Planning Committee & the Proposed planning application for Horkesley Park it was agreed to take no further action.

### **09/115: Membership of the Rural Community Council of Essex**

Following receipt of the membership renewal it was agreed that for this year the membership would not be renewed. This was because at the present time it was felt the Parish Council had no need for the services they were offering.

### **09/116: Revise Standing Orders**

It was agreed that we need to adopt a set of standing orders. It would seem that the Clerk had a copy of the 2002 Standing Orders but could find no reference to when they were adopted

and by whom. It was agreed that the Clerk would try and find out when they were adopted and report back, also the Clerk was asked to find out some more information about the standing orders and it was requested to be on the agenda for September.

**09/117: Emergency Plan for Wakes Colne & Chappel Parish Councils**

Councillor Jim Taylor had received a CD from Cllr Stratford re: completing an Emergency Plan. The Clerk informed the council that an emergency plan had been started earlier in the year but it had not progressed very far due to other pressing issues in the Council. It was agreed that this could be looked at again and then submitted to the CBC in due course.

**REPORTS.**

**09/118: Cllr Training Day**

Cllr Dean Dwyer gave a full report on his training day at the EALC.

**DATE OF NEXT MEETING.**

The next meeting is on the 2<sup>nd</sup> Sept 2009 at 7.15pm at Wakes Colne Village Hall, Wakes Colne  
Our Chairperson Cllr Taylor thanked everyone for attending and the meeting closed at 8.49pm

Signed.....  
Chairperson of the Parish Council

Date: 2<sup>nd</sup> September 2009