

Wakes Colne Parish Council

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MINUTES OF THE MONTHLY WAKES COLNE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 2ND JUNE 2010 AT 7.15PM IN THE WAKES COLNE VILLAGE HALL.

IN THE CHAIR: CLLR. J. TAYLOR.
PRESENT: CLLRS: S. STRATFORD, A. HANNINGTON, S. HOUNSLOW, K.
 MARTIN & H. CRESSWELL.
CLERK: MRS. V. BURROWS.
ALSO PRESENT: FOUR MEMBERS OF THE PUBLIC.

7TH JUNE 2010.

10/094: CHAIRMAN'S WELCOME.

Cllr. Jim Taylor welcomed those present to the meeting.

10/095: APOLOGIES FOR ABSENCE.

Cllr. P. Chillingworth.

10/096: DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).

None

10/097: PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST

- ❖ Long Acre Bungalow planning application was discussed in length and questions were asked as to how late amendments could be made to the application prior to a decision being made. The Clerk advised that she had called Mrs. Jane Seeley to ask that very question but unfortunately she was on holiday and not get the information until next week. It was agreed to cover this item in further detail at the appropriate time in the meeting.
- ❖ The Clerk advised that a reply to the 'highway's questions' had been received from Mr. Terry Knights and they had been forwarded on to the interested parties.
- ❖ A gentleman asked if the Parish Council would consider allowing a Clock to be placed on the top of the new bus shelter in memory of his late parents. It

was agreed that this was a good idea and the Council asked that Mr. Wendon investigate further and get in touch with Clerk in due course.

10/098: MINUTES OF THE LAST MEETING.

Draft minutes of the meeting held on the 5th May 2010 had been circulated prior to the meeting.

RESOLUTION: 10/039 THAT THE DRAFT MINUTES OF THE MEETING HELD ON THE 5TH MAY 2010 ARE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. STRATFORD. SECONDED: CLLR. CRESSWELL. FOR: 4. ABSTAIN: 2

10/099: EX AGENDA.

Cllr. Peter Chillingworth was unable to attend the meeting however, he asked if any questions arose he would be happy to answer them.

10/100: APPOINTMENT OF REPRESENTATIVES.

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| Colchester Association of Local Councils: | Cllr. A. Hannington. |
| Planning Liaison: | Cllr. A. Hannington. |
| Grant Funding: | Cllr. S. Hounslow. |
| Neighbour Action Panel: | Cllr. J. Taylor. |

Following the last meeting where it was agreed that the above responsibilities would be selected in June. This was discussed and it was agreed that the above Councillors would represent the Council for 2010 / 2011.

RESOLUTION: 10/040. THAT THE COUNCILLORS NAMED ABOVE WILL BE THE COUNCIL REPRESENTATIVES FOR 2010 / 2011 TO THE VARIOUS ORGANISATIONS.

PROPOSED: CLLR. TAYLOR. SECONDED: CLLR. MARTIN. FOR: ALL.

10/101: CLERKS REPORT & CHAIRMAN'S BRIEFING.

The Clerk asked if anybody needed any clarification on items in the Clerks Report and none were requested. The Clerk had a few updates and these were as follows:

- ❖ Highways had answered the questions that had been asked at the meeting earlier in the year with regards to the roads. Mr Bowden had been forwarded the reply. The Clerk also advised that Malcolm Dade had contacted the Parish Council to ask if we had any jobs for rangers to do. It was agreed that the Clerk should contact Malcolm and ask for a visit to the Parish to discuss what the Rangers responsibilities were and also to advise that the footpaths need sorting out especially on the A1124 on Wakes Street.
- ❖ The Parish Council had received another date for the Halstead & District Motor Cycle Club, this information was passed to Cllr. S. Stratford to inform the Cricket Club and Cllr. K. Martin to put on the website.
- ❖ Correspondence was also spoken about as the Clerk felt the current system was not working. More and more correspondence is now received into the Parish Office via e-mail and it was agreed that all members on e-mail would scan the information and bring to the meeting each month if they thought it was relevant. In addition Cllr. Stratford agreed to read all the hard copy correspondence and again bring to the meeting each month if relevant. It was agreed that Correspondence would now appear on the agenda each month for discussion.

The Chairman briefly spoke about the 65th Anniversary of the end of World War 2 and agreed that the British Legion had done a sterling job on the day. Valerie Sayer was going to let the Parish Council have a copy of the photo that was taken for the archives. Cllr. Taylor also spoke about the Annual Parish Assembly which had been

a great success and advised that the minutes would be available at the next meeting. During the discussion about the Annual Assembly Cllr. Hannington advised that he had had a conversation with Cllr. Anne Brown at the meeting regarding the Chappel Bridge repairs as she was unaware that the repairs were scheduled for September 2010.

10/102: FINANCE & EXPENDITURE.

- 1) Cheques/BACS payments to be approved for payment and signed (See payment schedule). The two invoices were passed around for all Councillors to have a look at.

RESOLUTION: 10/041. THAT AFTER FURTHER CONSIDERATION THE 2 CHEQUES DETAILED ON THE PAYMENT SCHEDULE BE AUTHORISED FOR PAYMENT.

PROPOSED: CLLR. MARTIN. SECONDED: CLLR. TAYLOR. FOR: ALL.

- 2) Monthly Accounts & Budget Statement for May / June 2010. The statement was discussed in full and the Clerk explained what the money had been spent on. As agreed last month the Clerk had portioned out the funds in the High Interest Account so all could see what money was in reserve. It was noted that until September no further action was needed on the High Interest Account.

RESOLUTION: 10/042. THAT AFTER FURTHER CONSIDERATION THE HIGH INTEREST ACCOUNT APORTIONED FUNDS WAS A WORKING DOCUMENT AND WOULD BE LOOKED AT AGAIN IN SEPTEMBER 2010.

PROPOSED: CLLR. STRATFORD. SECONDED: CLLR. TAYLOR. FOR: ALL.

- 3) Asset Register, Insurance & Risk Assessment. The Clerk advised that she had contacted the insurance company and amended the policy and paid the premium for the insurance to start on the 1st June 2010. A copy of the updated register was available for the Chairman to sign. It was also noted that the Risk Assessment had also been completed but with the addition of new items on the Asset Register it would be good to have this on the next agenda to be updated.
- 4) Cheque Signatures – New form. It was discussed that the Clerk should not be on the bank account as a signatory although she should have access to internet & telephone banking. Cllr. Taylor asked if anybody else was interested in being a cheque signatory. It was agreed that Cllr. Cresswell would be ideal as she had been on the account as a signatory before. The Clerk was instructed to get the forms signed and send off.
- 5) Final Accounts, Internal Auditors Report & Audit Commission Annual Return. The Chairman presented the Internal Auditors letter to the Council and it was agreed that the Clerk had done a good job as suggested in the letter, however the issues of employing the Clerk has been raised again. It was noted that the Council was very happy with the Clerk and if being employed was what needed to happen then the Council would look into it and report back in September. Cllr. Taylor agreed to undertake this task and it was suggested he contact Cllr. Sue Chamley from Chappel Parish Council as this issue was also affecting them.

RESOLUTION: 10/043. THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD ASK THE EALC FOR FURTHER GUIDANCE ON EMPLOYING THE CLERK AND OBTAIN WRITTEN INFORMATION AND REPORT BACK IN SEPTEMBER.

PROPOSED: CLLR. HOUNSLOW. SECONDED: CLLR. TAYLOR. FOR: ALL

10/063: PLANNING APPLICATIONS & RESULTS.

1) Application No: 100805. Long Acre Bungalow, Colchester Road, Wakes Colne, Colchester, CO6 2BY. Demolition of existing dwelling and erection of new dwelling, detached garage and additional crossover. Cllr Hannington read out the prepared comments and it was all agreed that following a few amendments to the wording these comments could be forwarded to Colchester Borough Council.

2) Application No: 100818. Sturgeons Farm Middle Green, Wakes Colne, Colchester, CO6 2BN. Proposed Swimming Pool & Incidental works. Cllr. Cresswell expressed concerns from neighbours, however the Parish Council had no objections.

RESOLUTION: 10/044. THAT AFTER FURTHER DISCUSSION THE COUNCIL SHOULD SEND COMMENTS REFLECTING WHAT WAS DISCUSSED AT THE MEETING TO COLCHESTER BOROUGH COUNCIL.

PROPOSED: CLLR. MARTIN. SECONDED: CLLR. TAYLOR. FOR: ALL.

10/104: TELEPHONE BOXES.

Cllr. Taylor spoke briefly on Shaun Castle's presentation on the Telephone Boxes at the Annual Assembly. It was agreed that the boxes should be restored to their former glory and we should now wait until Mr. Castle contacted us. Briefly it was discussed that the 1st Responders would like to put a defibrillator in the phone box on the A1124. It was thought this was a good idea but further details needed to be obtained.

10/105: PARISH / VILLAGE GREEN AREA.

Cllr. Taylor spoke at length about the Parish / Village Green Area and about the ideas that had been discussed. Cllr. Martin had suggested that a half moon seat around the Oak Tree would look good and Cllr. Taylor said he had had suggested ideas such as railway sleepers filled with flowers would look very enhancing. All agreed that this area needed to be improved and it would be an ongoing project for the foreseeable future and grant funding would need to be sorted to fund the project. As this area was now being developed it was agreed that any local organisation/projects would need to contact the Parish Council to obtain permission to advertise in this area, so it was agreed that a letter be sent to the EARM advising of this agreement. Whilst on this subject it was discussed that during the Bridge Repair damage may be done to this area so it was thought that a photo should be taken so proof of what it looked like could be produced. Also it was thought that a Tree Preservation Order could be put on the Oak Tree which would protect the area. Cllr. Hannington agreed to look into this issue and report back.

10/106: Annual Parish Meeting of Wakes Colne Parish Council.

Cllr. Taylor spoke briefly in the meeting and all agreed it was a huge success.

10/107: Community Speed Watch:

Cllr Taylor spoke about the CSW Programme and advised that the Police had contacted him on the day of the meeting to remove the speed gun as it wasn't being used!! Following further discussion it was agreed that as long as it was calibrated and then it was used we could keep it. A list of volunteers that wanted to get involved was as follows:

Ian Farquhason, Ryan Jones, Angela Belcham, Keith Martin, Allan Hannington, Jim Taylor, Terry Blunden, Tony Langley.

It was also mentioned that if we did want to sort out the speeding through the Villages then we need to get more people on board to help out.

10/108: SECTION 106 & ENFORCEMENT TRAINING.

Both Cllr. Hannington & Cllr. Cresswell spoke about the training and they agreed that it had been a good day. Geoff Kirby who did the training was very informative and agreed that we could contact him with any queries.

10/109: VILLAGE FETE:

This was discussed very briefly and Cllr. Martin agreed to contact Cllr. Chamley regarding further details.

10/093: Next Agenda Items.

The ducks at Lower Green mentioned and it was agreed this should be looked into. Any further issues raised at this meeting as discussed.

DATE OF NEXT MEETING.

The next meeting is on the 7th July 2010 at 7.15pm at Wakes Colne Village Hall, Wakes Colne. Our Chairperson Cllr. Taylor thanked everyone for attending and the meeting closed at 9.19 pm.

**Signed:.....
Chairperson of the Parish Council**

Date: 7th July 2010

